

VILLAGE OF MELROSE
Board Meeting Announcement & Agenda
Board Room, Melrose Village Hall 112 N. Washington Street

September 4, 2024
6:30pm

The Melrose Village Board held their regular monthly meeting on Wednesday September 4th, 2024 at 6:30pm in the Boardroom at the Village Hall, 112 N. Washington Street.

The meeting was called to order at 6:30pm. All board members were in attendance. Clerk North attested to the verification of publication. Trustee Young made a motion to approve the minutes from August 2nd, second by Trustee Stanton. Trustee Stanton made a motion to approve the minutes from Aug 26th, second by Trustee Stern. Motions were carried by unanimous vote.

No Public Comment.

- Business:
 - A. Operators License**
No Action
 - B. Broadband**
No Action
 - C. Elk**
No Action
 - D. Volleyball Court**
Trustee Stern made a motion to remove the posts and sand with the intention of making it a grass volleyball court and to replace the posts at a later date, Second by Trustee Manske. Trustee Brown made a motion to take the sand from the Volleyball court to make a 8x8 sandbox with 2x12 boards, second by Trustee Young. Motions were carried by unanimous vote.
 - E. Resolution for Inclusion for ETF**
Trustee Stanton made a motion to approve the ETF Resolution for Inclusion with President Boardman's signature for the State Retirement System, second by Trustee Young. Motion was carried by unanimous vote.
 - F. Good Deed Tokens for Children**
Trustee Young made a motion to approve Good Deed Tokens for Children and have some made, second by Trustee Stanton. Motion was carried by unanimous vote.
 - G. Fence at Sewer**
Trustee Young made a motion to rescind the previous motion approving fencing at the sewer and made a new motion to approve cable instead, second by Trustee Stanton. Motion was carried by unanimous vote.
 - H. Ambulance Service**
No Action
 - I. Camping**
No Action
 - J. Squad Car**
Chief Smokowicz received two estimates for \$1400.00 to fix the dented squad car truck lid. Trustee Young made a motion to leave it as is, second by Trustee Manske. Motion was carried by unanimous vote.

Reports:

A. Law Enforcement

Village of Melrose Police Department Monthly Report

Submitted by Chief Cal D. Smokowicz

www.melrosewi.com

This report does not include activity handled by the Jackson County Sheriff's Department when the Village Police are not on duty.

August 2024

Time Break Down this Month

Patrol: 31.50

Paperwork: 7.50

Investigations: 4.00

Training:(In-service Training) 0.00

Court: 0.00 End Mileage 15,581

Other:Meetings, Com Servic 4.50 Start Mileage 15,425

Total Time this Month: 47.50 Miles patrolled this month: 156 miles

Activities this month: 25 Total

13 Traffic Warning 2 Assist Citizen

3 Ordinance Warning (grass on road) 2 Suspicious Circumstances 1 ATV Warning 1

Accident (vs Building) 1 Traffic Hazard 1 Accident (vs Deer)

1 Process Service

Arrests/Citations this month: 0 Total Parking Violations: 0

Hours budgeted for 2024: 175.25

Hours used during this Month: 47.50 Hours remaining for the Year: 127.75

Fri 02 7:15pm to 11:45pm

Sat 03 8:00pm to 12:30am

Wed 07 6:45pm to 9:15pm

Thur 08 2:30pm to 6:00pm

Sat 10 4:30pm to 6:45pm

Mon 12 6:00pm to 8:00pm

Fri 23 9:00am to 12:00pm

Fri 23 5:30pm to 9:30pm

Sat 24 8:30pm to 12:30am

Mon 26 1:45pm to 4:15pm

Wed 28 4:30pm to 9:00pm

Fri 30 4:00pm to 11:30pm

Sat 31 7:00pm to 9:15pm

Other: Chief Smokowicz backed into the mailbox at 100 Court Street, in the squad car causing damage to the trunk lid. Jackson County completed accident report # 24-06719.

B. Water Department

Forrest Lefler reports there is a hydrant out of service by the Dairy Farm and needs a Mod kit that cost \$4830.00 for replacement parts.

C. Sewer Department

Forrest Lefler reports sewer line had an inspection video sent off and there is a crack that needs to be fixed. A new Chemical pump was installed, and Chlorine has been stopped.

D. Street Department

Forrest Lefler reports some of the roads need resealing. Forrest and Ray will get to that in the next month or so. Forrest will also be applying for the ARIP Grant.

E. Parks and Recreation Department

Forrest Lefler also reports there has been more vandalism in the Tank Park girl's bathroom again. He reports the pool is closed and water is shut off and they are winterizing now.

F. Building Permits

No building permits issued.

G. Clerk/Deputy Clerk Report

No reports

• Adjournment to Closed Session

A. Pursuant to Section 19.85(1)(g) of the Wisconsin Statutes, convene in closed session for the purpose of conferring with legal counsel who is rendering oral or written advice concerning strategy to be adopted by the Village Board with respect to possible litigation regarding ADA noncompliant sidewalks and ramps.

Trustee Stern made a motion to go into closed session, second by Trustee Young. Motion was carried by unanimous vote.

- Reconvene to open session
 - A. Reconvene to open session as provided in Section 19.85(2) of Wisconsin Statutes for action(s) relative to items considered during closed session.**

Trustee Young made a motion to reconvene to open session, second by Trustee Manske. Motion was carried by unanimous vote.
 - B. Possible action and recommendation on items discussed in closed session**

Trustee Manske made a motion to accept the deal proposed which included: To pay half of the 50/50 totaling \$1880.00 to the Criag's for the sidewalk and have them sign a liability waiver for the walkway from their house to the right of way that is not ADA compliant. Also have Mr. Steielstad pay the Village back \$1360.00 for the corner of the sidewalk. The Village will hire Jones Concrete to fix the sidewalk and make the corner ADA compliant, second by Trustee Stern. 2 in favor 3 opposed, motion doesn't carry.

Trust Young motions to accept the offer as detailed less the reimbursement of \$1880.00 to the Craig's. To hire Jones Concrete to get the sidewalk done now, second by Trustee Brown. Motion was carried by unanimous vote.

Trustee Young made a motion to adjourn the meeting at 9:12pm, with a second by Trustee Stanton. Motion was carried by unanimous vote.

Jennifer Zolper- Village Deputy Clerk