

VILLAGE OF MELROSE
Board Meeting Minutes
Board Room, Melrose Village Hall 112 N. Washington Street

September 24, 2024
6:30pm

The Melrose Village Board held a special meeting on Wednesday September 24, 2024 at 6:30pm in the Boardroom at the Village Hall, 112 N. Washington Street.

The meeting was called to order at 6:30pm. All board members except Trustee Manske were in attendance. Clerk North attested to the verification of publication.

Public Comment:

There was no public comment.

- Business:

- A. Public Works Positions**

- Public Works Assistant Director Ramon Knudtson submitted a letter that he will be stepping down from the Director Position effective November 1, 2024. He would just like to work part time with out the responsibility of Water and Sewer paperwork. Public works Supervisor Lefler stated that he too, would like to step down to part time. Not time frame has been given by Lefler as to when this may happen. They both have offered to train the incoming personnel.

- Clerk North presented the job offer letters to the Board. A discussion was had about the contents of the letters. The Personnel Committee would like to hire Rhett Ritter and Nicholus Waughtal. A motion was made by Trustee Brown to hire Rhett Ritter for the Public Works Director position, with a second by Trustee Stern. Motion was carried by unanimous vote. Trustee Stern made a motion to hire Nicholus Waughtal for the Public Works Assistant position, with a second by Trustee Young. Motion was carried by unanimous vote. Clerk North will send the letters out September 25, 2024. They will have until October 8th, 2024 to accept.

- Other Business

- A discussion was had regarding the Ambulance Service that will be placed on the upcoming agenda.

Trustee Stern made a motion to adjourn the meeting with a second by Trustee Brown. Motion was carried by unanimous vote.

Jamie North – Village Clerk