

VILLAGE OF MELROSE
Board Meeting Announcement & Agenda
Board Room, Melrose Village Hall 112 N. Washington Street

October 2, 2024
6:30pm

The Melrose Village Board held their regular board meeting on Wednesday October 2, 2024 at 6:30pm in the Boardroom at the Village Hall, 112 N. Washington Street.

The meeting was called to order at 6:30pm. All board members were in attendance. Clerk North attested to the verification of publication. Trustee Stern made a motion to approve the minutes for the August 8th meeting, second by Trustee Stanton. Trustee Stanton made a motion to approve the minutes for the September 4th meeting, second by Trustee Young. Trustee Young made a motion to approve the minutes for the September 24th meeting, second by Trustee Stanton. Motions were carried by unanimous vote.

There was no Public Comment.

- Business:

- A. Operator License**

- Trustee Young made a motion to approve the operator license for Nicolet Gilbertson, second by Trustee Stanton. Trustee Manske made a motion to approve the operator license for Jan Murray-Schmidt, second by Trustee Stanton. Motion was carried by unanimous vote.

- B. Poll Workers**

- Poll Workers for the November 5th, 2024 Election have been approved by all board members in attendance. Poll Workers approved are Austa Dalton Chief Inspector, Joyce Stein Chief Inspector, Judith Gunther Chief Inspector, Kathy Young Poll Worker, Patty Jacobson Poll Worker, Loretta Waughtal Poll Worker, Terri Boardman Poll Worker, Alan Knudtson Poll Worker/Greeter. Motion was carried by unanimous vote.

- C. Weight Limit Sign West Bristol Street**

- Trustee Stanton motions to approve weight limit signs on West Bristol, from Highway 54 to West Indies (at the edge of the Village Limits) matching neighboring townships on West Indies. Also to communicate with neighboring townships on when to post and pull signs. Second by Trustee Young. Motion was carried by unanimous vote.

- D. Ambulance Service**

- Trustee Young made a motion to negotiate fees and the contract agreement with Black River Falls Ambulance Services. Second by Trustee Manske. Motion was carried by unanimous vote.

- E. Audit**

- No Action

- F. Code of Ordinances**

- Trustee Manske makes a motion to have attorney Bruce Hart call/communicate with CivicPlus to see what options we have at this point for the ordinance book. Can we get out of the contract and use what has already been done and do some adjustments to suit the needs of the Village? Second by Trustee Stanton. Motion was carried by unanimous vote.

- G. Sidewalk**

- Jones Concrete would like attorney Bruce Hart and Trustee Stanton to meet at the sidewalk, Thursday October 3rd at 11:30am, to go over what will be done and make sure everyone is on the same page before starting. Per prior ordinance the Criag's will be paid what was left of the Sidewalk Budget for 2024 and rest to be paid when money is available.

- H. 307 N Washington Street**

- No Action

- I. Trunk or Treat Participation**

- Trustee Stern made a motion to approve a \$300 limit for candy etc. and to participate in the Trunk or Treat event on October 31st 5pm-7pm, second by Trustee Manske. Motion was carried by unanimous vote.

- J. Street and Alley Closure October 31 from 3pm to 9pm. Hogg Street and Alley by Black River Country Bank.**

- Trustee Stanton made a motion to approve the street closure from 3pm-8pm on October 31st, second by Trustee Stern. Motion was carried by unanimous vote.

- K. Tanker Tender**

- No Action

- L. Elk**

Trustee Stern makes a motion to approve the Elk Resolution second by Trustee Young. Motion was carried by unanimous vote.

M. CD's: Emergency 1, Village Equipment, Fire Equipment coming due 10-15-2024

Trustee Stanton made a motion for the Emergency 1 CD to go into a 12-month CD second by Trustee Stern.

Trustee Young made a motion for the Village Equipment CD to go into a 12-month CD second by Trustee Stern. Trustee Stern made a motion for the Fire Equipment CD to go into a 12-month CD second by Trustee Stanton. Motion was carried by unanimous vote.

Reports:

Water Department

Forrest Lefler reports the DNR was here today to do the yearly audit/inspection. Mr. Lefler needs another class in Iron removal. Tower will need to be repainted within 10years. Well #5 will need an inspection. New scales were installed at the well house for chemicals. Hydrant flushing will begin next week.

Sewer Department

Working with two companies on bad sewer line, waiting on estimates.

Street Department

ARIP round 2 grant application was submitted. Street sweeper hydraulic line blew, Nordstroms replaced it.

Parks and Recreation Department

Bathrooms were closed on October 15th. Looking to repaint and seal floors.

Trustee Stern made a motion to adjourn the meeting at 8:57pm, with a second by Trustee Stanton. Motion was carried by unanimous vote.

Jennifer Zolper- Village Deputy Clerk

“This institution is an equal opportunity provider.”