

# VILLAGE OF MELROSE

Facility Use Reservation Form- Return to: Village of Melrose

## Fee Schedule

\$75.00 per day	Grandstand Ball Diamond with lights
For 2 or more days: \$60.00 per day	Grandstand Ball Diamond with lights
For 2 or more days: \$50.00 per day	Grandstand Ball Diamond Without lights
\$30.00 per day	Shelter 1: without electric (Rec Park)
\$50.00 per day	Shelter 2: Rec Park Concessions with electric
\$30.00 per day	Shelter 3: Rec Park
\$30.00 per day	Shelter 4: Tank Park
\$20.00	Vendors for Rummage Sale
\$75.00 for 2 hours	Swimming Pool Rental (1-29 people) Includes use of Shelter 3
\$95.00 for 2 hours	Swimming Pool Rental (30+ people) Includes use of Shelter 3
\$100 DEPOSIT	Card on file, explained below

For Pool reservations call Clark Anderson (608) 396-3007 during pool hours. Checks made out to Melrose Pool.

Shelter Rentals, please call the Village Hall at (608) 488-3191 Monday- Friday Hours 8am-2pm. Checks should be made payable to Village of Melrose and sent to Village of Melrose, P.O. Box 117, Melrose, WI 54642 or dropped on the drop box.

ALL staples need to be removed from the picnic tables and posts while you are cleaning up. If not, you will be billed for this. IF YOU MOVE PICNIC TABLES, please return them to where they were found. If the TABLES are NOT returned to the proper place, your card will be billed for the \$100 plus card usage fee from PayGov. NO DRIVING ON THE GRASS.

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Facility Needed: \_\_\_\_\_

Date Needed: \_\_\_\_\_

Name On Deposit Card: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_

Deposit Card Number \_\_\_\_\_ Exp Date: \_\_\_\_\_ CVC: \_\_\_\_\_

Signature: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date \_\_\_\_\_